

Kiveton Park Medical Practice

PPG	Title of Meeting:	Patient Participation Group
	Date	15th May 2024
	Time	18:30
	Venue:	Boardroom
	Present:	Dorothy Bradley, Katrina Fletcher, Trisha Fretwell, Hilary Berry, Toby Morgan, Jayne Downes, Lyca Downing, Curtis Brownrigg, Marsha Raynes, Becky Clowes
	Apologies:	Judith Singleton
	Chairperson:	Dorothy Bradley

1	<p>Review of the previous year:</p> <p>Speakers:</p> <p>Over the past 12 months we have had the following speakers at the PPG:</p> <p>Tony Cowgill on Health and Equalities Dr Ullah on Bowel Cancer Isobel Melia on The Youth Clinic and PA role.</p> <p>The PPG were also going to to a newsletter and patient survey, these are still outstanding.</p> <p>Complaints over 12 months:</p> <p>8 complaints 3 communications 1 waiting time 1 private work 1 prescription 1 apt cancellation 1 staff training closure</p> <p>Age: 4@20-59 2@60+ 1@unde19 1 other</p> <p>2 upheld 3 part upheld 3 not upheld</p>	Dorothy
2	<p>Appointment of new officers:</p> <p>Chairperson: Dorothy Bradley was reappointed to this role.</p> <p>Deputy chairperson: Hilary Berry was appointed.</p>	Dorothy

	Secretary: This role is still vacant, Marsha will email the members of the PPG to see if anyone is interested in taking on this role.	
3	Minutes from the AGM dated 15th March 2023: The minutes of this meeting were approved.	Dorothy
4	Patient survey: Dorothy suggested having a working group to do this, Jayne agreed to be part of this with Dorothy.	Dorothy/ Jayne
4	Presentation: Prediabetes and Diabetes by Lyca Downing and Curtis Brownrigg.	Lyca/ Curtis
4	News from the surgery: Thank you for the donations for Teddy Kelly	Dorothy
5	Any other business: None to discuss.	Dorothy
6	Next meeting: 17 th July 2024	Dorothy